



# Grooming Activity Report

<b>Club Name:</b>			
<b><u>This report and all log book sheets must be received "by mail" postmarked on or before April 30.</u></b>			
<b>To Qualify for Grooming Equalization funds, please note the following as outlined in the</b>			
<b>SANS Policies:</b>			
1. Photos of the groomer hour meter must accompany this report, beginning and end of each season.			
2. The name of each groomer must be identified on this report as listed and also on the log book sheets.			
3. There must be a separate log book for each groomer.			
4. Write legibly in the log book. Dates and end / start times should be clearly written.			
5. Please note any maintenance or transportation separately. This does not count as grooming hours.			
6. Send <b><u>ONLY</u></b> log book white sheets. <b>Do not send the book unless complete.</b>			
7. Only logged hours will be audited and hours will be averaged over the preceding five years to calculate Grooming Equalization Payout.			
<b>Recording Groomer Hours</b>			
On the Groomer Log Book Data Entry Pages, record the start and end in the appropriate dates.			
If the hour meter readings and log book entries do not match, please note reason.			
<b>Club Name:</b>			
<b>Groomer Name</b>			
<b>Meter Hours (From Pics)</b>	<b>Begin</b>	<b>End</b>	<b>Hours</b>
<b>Total</b>			
<b>Log Hours (From Log Sheets)</b>	<b>Begin</b>	<b>End</b>	
<b>Total</b>			

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Groomer Hours						
Groomer/Unit						
	AtlasTrax (SANS Use only)			Log		
Date	KMS	Hours	Minutes	Start	Finish	Hours
Dec. 11-17 - 2024						
Dec. 18-24						
Dec. 26-31						
Jan. 1-7 - 2025						
Jan. 8-14						
Jan. 15-21						
Jan. 22-28						
Jan. 29-Feb.4						
Feb. 5-11						
Feb. 12-18						
Feb. 19-25						
Feb. 26-Mar.4						
Mar. 5-11						
Mar. 12-18						
Mar. 19-25						
Mar. 26-31						
<b>Total per Groomer</b>						
<b>Log Hours</b>						
<b>Solara Hours</b>						

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<b>Total per Groomer</b>						
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<b>Solara Hours</b>						